

MINUTES OF MEETING OF BOARD OF DIRECTORS
August 1, 2018

THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 322

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The board of directors (the "Board") of Harris County Municipal Utility District No. 322 (the "District") met in regular session, open to the public, at 1301 McKinney Street, Houston, Texas, on August 1, 2018, at 12:00 p.m.; whereupon the roll was called of the directors, to-wit:

Marc Newman, President
David Howell, Vice President
Johnny South, Secretary
Alison "Frizz" McGahan, Treasurer
Todd Griffin, Assistant Secretary

All members of the Board were present except Director Griffin. Also attending all or portions of the meeting were Ms. Kim Shelnuft of Myrtle Cruz, Inc., bookkeeper for the District; Ms. Janet Dolan and Mr. Jason Demel of Inframark Water Infrastructure Operations ("Inframak"), operators for the District; Ms. Robin Goin of Bob Leared Interests, tax assessors and collectors for the District; Mr. Mark Swanson LJA Engineering, Inc., engineer for the District; and Mr. Dimitri Millas and Ms. Amanda Dykmann of Norton Rose Fulbright US LLP ("NRF"), attorneys for the District.

The President called the meeting to order and, in accordance with notice posted pursuant to law, copies of certificates of posting of which are attached hereto as Exhibit "A," the following business was transacted:

1. **Review and approve minutes of meeting of June 27, 2018.** Proposed minutes of the meeting of June 27, 2018, previously distributed to the Board, were presented for review and approval. Upon motion by Director McGahan, seconded by Director Howell, after full discussion and having had the question put to the Board, the Board voted unanimously to approve the minutes of June 27, 2018, as presented.

2. **Public Comments.** There were no public comments.

3. **Discuss website.** There were no updates.

4. **Tax Assessor-Collector's Report, payment of certain bills, and any necessary action regarding delinquent accounts including termination of service.** The President recognized Ms. Goin, who presented to and reviewed with the Board the Tax Assessor-Collector's report for the month of April, a copy of which is attached hereto as Exhibit "B." Ms. Goin stated that 97.1% of the District's 2017 taxes had been collected as of June 30, 2018. She presented three checks for the Board's approval.

Upon motion by Director South, seconded by Director McGahan, after full discussion and having had the question put to the Board, the Board voted unanimously to accept the Tax Assessor-Collector's Report, authorize payment of the expenditures listed therein.

5. **Delinquent Tax report and Take Any Necessary Action Regarding Delinquent Accounts including Termination of Services.** Ms. Goin presented to and reviewed with the Board the Delinquent Tax Report, a copy of which is attached hereto as Exhibit "C." Upon motion by Director Howell, seconded by Director South, after full discussion and the question being put to the Board, the Board voted unanimously to authorize the delinquent tax attorney to send the operator a list of properties that should be tagged and service terminated if the property owner fails to respond or payment is not received by August 22, 2018.

6. **Bookkeeper's report, payment of bills, including review of budget, investment report and policy, and any necessary changes.** The President recognized Ms. Shelnut, who presented to and reviewed with the Board the Bookkeeper's Report and monthly investment report, a copy of which is attached hereto as Exhibit "D."

Ms. Shelnut presented 18 checks and 15 deposit refunds for the Board's approval.

Ms. Shelnut noted check no. 2045 was the District's portion for the Fairfield Regional cash call. She also noted check no. 2042 is for Pay Estimate No. 1 for the Sanitary Sewer Rehab for Chappell Ridge Section one and Garden Grove Section One.

Upon motion by Director McGahan, seconded by Director South, after full discussion and having had the question put to the Board, the Board voted unanimously to accept the Bookkeeper's Report and to authorize the expenditures listed therein.

7. **Report by District Operator, authorization of any necessary maintenance and termination of delinquent accounts.** The President recognized Ms. Dolan, who presented to and reviewed with the Board the Operator's Report, a copy of which is attached hereto as Exhibit "E."

Ms. Dolan stated that the District's accountability for the month of June was 99.51%.

Ms. Dolan stated that there are 12 accounts on the delinquent list. Ms. Dolan stated that the accounts were tagged July 24, 2018 and turn offs will be August 2, 2018.

Ms. Dolan reviewed the call log with the Board.

Ms. Dolan stated Inframark received a call from a resident who is asking for a break on his bill. She stated that the resident may have a leak. Discussion ensued. It was the consensus of the Board for Ms. Dolan to do further research and discuss at next month's meeting.

Upon motion by Director Howell, seconded by Director South, after full discussion and having had the question put to the Board, the Board voted unanimously to approve the Operator's Report and to terminate the delinquent accounts in accordance with the rate order.

8. **Report on Joint Operations Council ("JOC").** There was no report.

9. **Engineer's Report, Capacity Commitment Letters, and other engineering activities.** The President recognized Mr. Swanson, who presented to and reviewed with the Board the Engineer's Report, a copy of which is attached hereto as Exhibit "F."

Mr. Swanson stated that the contractor has completed the pre-televising and remote obstruction removal for the Sanitary Sewer Rehabilitation for Chappell Ridge Section One

and Garden Grove Section One. The cured-in-place pipe work is anticipated to start today. He noted that Pay Estimate No. 1 in the amount of \$11,097.90 was approved in the Bookkeeper's Report.

Upon motion by Director South, seconded by Director McGahan, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Engineer's Report.

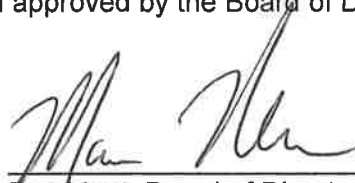
10. **Other Consultant Reports.** Mr. Millas stated Ms. Dykmann will contact the Property Owners Association to retrieve more information regarding the assistance in funding the sidewalk.

11. **Next meeting date (August 22, 2018).** The Board set a tentative meeting date of August 22, 2018, at 12:00 p.m.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,
the meeting was adjourned.

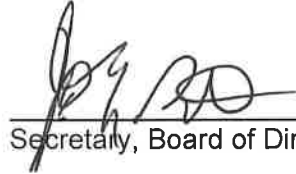
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The foregoing minutes were passed and approved by the Board of Directors on August 22, 2018.



President, Board of Directors

ATTEST:



Secretary, Board of Directors

(DISTRICT SEAL)

